

# EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

## PROJECT TITLE:

Funding Increase for the  
Washington State Parks and  
Recreation Commission  
Marine Patrol Financial  
Assistance Grant Program &  
Request for Boating Safety  
Program Approval

_____	Briefing
_____	Proposed Action
_____	Consent
X	Action
_____	First Reading
_____	Second Reading
_____	Third Reading
_____	Public Hearing
X	Budget Advisory

COUNCIL BILL #

Originating Department

Contact Person

Phone Number

FOR AGENDA OF

Police

Mark St. Clair

425-257-8432

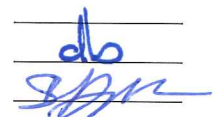
August 31, 2016

Initialed by:

Department Head

CAA

Council President



## Location

## Preceding Action

FY2016 Application  
Approved, 1/20/16

## Attachments

FY 2016 Grant Letter of Award  
FY 2016 Grant Increase Letter

## Department(s) Approval

Legal, Police

Amount Budgeted	\$0	Account Number: 002-333-6702-400
Expenditure Required	\$22,912	Account Number: 031-5xx-0000-120 031-540-0003-350
Budget Remaining	-0-	
Additional Required	\$5,000	

## DETAILED SUMMARY STATEMENT:

The Everett Police Department (EPD) was awarded \$17,912.00 in grant money from the Washington State Parks and Recreation Commission (the Commission) for April 1, 2016, through September 30, 2016. An additional \$5,000 increase has been awarded for providing instructors to the State Parks Request for Boating Safety Program for a total award of \$22,912.

The original award is to reimburse costs of on-the-water patrols and boating education classes. There is a non-supplantation requirement. A local match of 50% of Vessel Registration Funds received is required.

The application and program approval with the Commission establishes the framework between the Commission and the EPD for accomplishing the patrols, classes and special emphasis enforcement. The ultimate goals of the activities are to reduce injury from boating incidents and promote a safe and enjoyable boating environment for all users.

## RECOMMENDATION (Exact action requested of Council):

Authorize the Mayor to sign documents with the Washington State Parks and Recreation Commission regarding the \$5,000.00 funding increase for the FFY 2016 Marine Patrol Federal Financial Assistance Grant Program.



Don Hoch  
Director

STATE OF WASHINGTON

## WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500

TDD Telecommunications Device for the Deaf: 800-833-6388

[www.parks.wa.gov](http://www.parks.wa.gov)

**To:** Everett Police Department, Chief Dan Templeman

**From:** Wade Alonzo, Washington State Parks Boating Program, Boating Law Administrator

**Subject:** Grant increase for instructor support

**Date:** Friday, July 08, 2016

In recognition of the long-term support of the Recreational Boating Safety program and the fiscal, personnel, and logistic expenditures made by your agency by providing instructors to State Parks we are increasing your grant amount.

Your agency for providing instructor(s) to the State Parks RBS program will be immediately awarded an additional \$5000.00 to your Federal Financial Assistance Grant. Your current grant amount of \$17,911.58 is increased to \$22,911.58 upon receipt of this notification. As State Parks has grown the number, and types of boating courses offered, it has required much more support and participation from your personnel and your agency.

This bonus amount may change from year to year based on multiple factors that affect the Federal Financial Assistance Grants. However, it is State Parks intention to compensate your agency for actively supporting Recreational Boating Safety in Washington State by going beyond the call of duty. Without your personnel and the support provided to them by your agency, our ability to offer basic and advanced level marine law enforcement training would be severely impacted.

Please do not hesitate to email or call Hoyle Hodges 360-902-8835 [hoyle.hodges@parks.wa.gov](mailto:hoyle.hodges@parks.wa.gov) Marine Law Enforcement Coordinator if there are any questions.

Don Hoch  
Director



STATE OF WASHINGTON  
**WASHINGTON STATE PARKS AND RECREATION COMMISSION**

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[www.parks.state.wa.us](http://www.parks.state.wa.us)

February 24, 2016

Mayor Ray Stephanson  
Everett Police Department  
3002 Wetmore Avenue  
Everett, WA 98201-4018

**Re: Recreational Boating Safety Federal Financial Assistance Grant Letter of Award**

Dear Mayor Stephanson:

The Washington State Parks and Recreation Commission has reviewed and accepted your application for a Recreational Boating Safety (RBS) Federal Financial Assistance Grant and is awarding \$17,911.58 to your agency. The grant is for the period April 1 to September 30, 2016.

**Award Information:**

Federal Award Identification: 3316FAS160153  
Federal Award Date: 2/23/16  
CFDA Number: 97.012

**Terms of Acceptance:** Acceptance of a Federal Financial Assistance award carries with it the responsibility to comply with the terms and conditions of the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application form, as approved by State Parks. The signed grant application contains the terms and conditions to which your agency has agreed. I urge you to carefully review your application (enclosed) so you are familiar with each requirement.

**Specifically You Have Agreed To:**

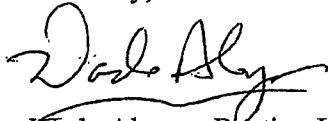
- Provide your agreed upon local funding match as submitted in your A-300 form.
- Carry out your approved prevention plan and reach the measureable prevention goals as submitted in your A-300 form.
- Execute the patrol plans / emphasis patrols / enforcement policies by doing the activity / product during the time frame / target date to achieve your purpose / outcome as submitted in your A-300 form.
- Conduct the number of vessel safety inspections as submitted in your A-300 form.
- Conduct the number and type of educational classes and activities as submitted in your A-300 form.

- Participate and attend the community events and activities as submitted in your A-300 form.
- Conduct the presentations to groups & schools as submitted in your A-300 form.
- Participate and work with media to conduct outreach to boaters and to execute your media plan as submitted in your A-300 form.
- Participate and partner with community forums as submitted in your A-300 form.
- Send State Parks any updated or improved local ordinances that reduce boating accidents.
- Provide the Instructors listed in your A-300 form if requested by State Parks.
- Ensure the "Marine Lead", at a minimum, attends all meetings required / requested by State Parks.
- Attend advanced training (when offered) and maintain currency requirements, once they are posted and announced, to ensure compliance with NASBLA training standards (optional).
- Emphasize enforcement of:
  - Life jacket requirements;
  - Mandatory boater education (required to be carried by operators born after January 1, 1955 when operating a motor boat of 15 hp or more and not otherwise exempted);
  - Boating Under the Influence (BUI); and
  - "Rules of the Road" and other operating regulations, especially between paddle / human powered vessels and motorized vessels.
- Participate in Operation Dry Water in June 2016.
- Request reimbursement for approved expenditures only. Refer to your Federal Financial Assistance Grant Application (enclosed) for terms and conditions.

Your signature on each *Marine Law Enforcement Grant Invoice Voucher* certifies that your agency has completed the work and has retained copies of all the supporting documentation on file for audit purposes per the commitment in the *Federal Financial Assistance Grant Application – Calendar Year 2016 – April 1 to September 30, 2016*.

If you have questions regarding contract terms, expenditures, or financial invoice billing, please contact Sherri Sweeney at (360) 902-8845 / [sherri.sweeney@parks.wa.gov](mailto:sherri.sweeney@parks.wa.gov) or Kat O'Kelly at (360) 902-8843 / [kat.o'kelly@parks.wa.gov](mailto:kat.o'kelly@parks.wa.gov).

Sincerely,



Wade Alonzo, Boating Law Administrator  
Washington State Parks and Recreation Commission

Enclosures

cc: Hoyle Hodges, Marine Law Enforcement Coordinator  
Sherri Sweeney  
Kat O'Kelly  
Contracts  
Fiscal